

Useful Information

Accommodation/Leisure Facilities

If you have booked accommodation at the Mercure Holland House you can check-in from 14:00 on your arrival day, you are requested to vacate your room by 12:00 on the day of your departure. Breakfast for residential delegates will be served between 07:00–10:00 in the Urban Bar & Kitchen Restaurant.

For a great way to energise yourself at the start of the day, or wind down at its end why not use the hotel's health, fitness and beauty facilities. These include a 16m swimming pool, thermal suite and fully equipped gym which are available for use for our residential delegates. Spa treatments are available at an additional cost, see the Spa staff for details.

Badges

Your badge will be provided when you register, please wear your badge at all times whilst on-site at the event.

Cardiff City Centre

The hotel is located right in the heart of city centre so you are only a 5 minute walk away from all the local amenities. There are lots of signs around the area pointing you in the right direction.

Catering

Refreshment and lunch breaks will all take place in the Calon Suite 2. If you have informed us of a dietary requirement, please let a member of the catering team know.

DCP AGM

The Division of Clinical Psychology Annual General Meeting will take place on Thursday 18 January at 13:05 and will be held in the Caernarfon.

Messages & Programming Changes

A message board will be situated next to the Registration Desk.

Mobile telephones

We respectfully request that all mobile telephones are turned off or turned to silent mode whilst you are in any of the conference sessions.

Poster Session

There is a dedicated poster-viewing session which will take place on Wednesday at 16:15 in the Calon Suite 2.

Presenters

Please go to your session room at your earliest convenience (preferably within a break or registration slot) to pre-load your presentation. There will be an AV technician on hand to

help you set up should you need it. We would also like to take this opportunity to remind you how important it is that your session keeps to time. Please be respectful of your session Chair who will provide an indication of your remaining time.

Recycling

We are aware that conferences produce a lot of paper and other waste, and encourage you to help us to try and reduce this as much as possible. Any paper materials that you do not need please put in the box by the Registration Desk.

Registration

All delegates attending the conference must report to the Registration Desk on their arrival to collect their badge and delegate pack. You will find the registration desk located in the hotel's foyer. Registration will be open at 8am on both days.

Stewards

If you need help finding your way around or loading a presentation, our friendly stewards wearing purple t-shirts will be happy to assist.

Taxis

You can order a taxi from Premiere Cars Cardiff on 02920 555 555.

Twitter

You can find us at @BPSConference. We are using #dcpconf.

Wi-Fi

Wi-Fi access is complimentary throughout the hotel, the network is Mercure Cardiff. You will need to input a valid email address to gain access.

Venue Layout

BPS Registration Desk – Entrance Foyer (Ground floor)

Posters – Calon Suite 2 (Ground floor)

Exhibition and Lunch – Foyer and Calon Suite 2 (Ground floor)

Keynote Speakers – Calon Suite (Ground floor)

Breakout Sessions – Caernarfon, Brecon, Pembroke and Kidwelly (First, second and third floor)