



Division of
Occupational Psychology



The British
Psychological Society

Co-Convenor

The Psychology of Health and Wellbeing Working Group

Purpose: The Co-Convenor for this Group is responsible for disseminating information both inside the BPS and to the outside world about the role played by Occupational Psychologists in health and wellbeing.

Term: Three years when elected, up to one year when co-opted

Additional Information:

The activity of the Group is expected to raise the profile of Occupational Psychology in health and wellbeing.

Activities:

Duties include:

- a) Develop and implement the strategy of the Working Group, through the members of the working group.
- b) Supporting group members and contributing to succession planning for group members
- c) Advising changes to policy or strategy for the DOP.
- d) Identifying opportunities for PR and communications and managing resources (including recruiting and leading volunteers) as necessary to complete projects.
- e) Supporting the Executive Committee, strategy groups and working groups in their communications, and coordinating activities across the Division.
- f) Collating and coordinating budgetary requests from the working group and managing the Group's budget overall.
- g) Organising and attending at least four meetings a year with the Group (via teleconference) and one face to face.
- h) Attending the DOP committee meetings at quarterly intervals and attending meetings for specific groups and task forces.
- i) Attending DOP Committee meetings/teleconferences as and when required .

Personal Attributes

Essential

- Full, General or In-Training Member of the Division
- Having a strong interest in health and wellbeing
- Understanding and appreciation of the potential impact of various health and wellbeing strategies
- Effective communication skills and ability to use sound judgment when communicating with the wider public
- Ability to adapt communication styles and strategy to suit the target audience
- Excellent networking skills to develop relationships with psychologists and build external connections

Desirable

- Have experience of developing and implementing a working group strategy
- Experience of communicating professional and engaging messages
- Previous active membership of a DOP working group for at least 12 months

Opportunities

- Develop competence in communication and marketing through the advice, guidance and support of professional staff in the British Psychological Society, for example the Press Office and Publications team
- Be a part of influencing the wider profession and giving back to the profession
- Stay connected to the latest developments in Occupational Psychology
- Networking and developing relationships with key psychologists
- This role would be suitable for two individuals to share

Accountability

The Psychology of Health and Wellbeing Working Group Co-Convenor is accountable to the BPS, DOP Committee and the DOP membership.

Relevant Documentation

Documentation will be available on liaison with the DOP Co-ordinator.